Srimati Narsamma Hirayya Shaikshanik Trust Amravati's

Arts, Commerce and Scince College, Kiran Nagar, Amravati

Annual Report of the AQAR (2018-19)

Annual Report of Quality Assurance for AQAR is prepared regularly based on the data, information and reports of Departments, Committees and Cells every year.

It consists of two parts data of the Institution and seven criteria which covers curricular aspects, teaching-learning-evaluation, research unsalted and extensional aspects, infrastructure and learning resources available at the College, student;s support and progression, management, governance and leadership and institutional values with best practices and distinctiveness of institution.

Data of the Institution:

It covers basis information of the College such as Name of the Institution, Institutional Status, Website Address, Academic Calendar prepared during the year, Accrediation Details, Date of Establishment of IQAC, Internal Quality Assurance System, Provide the list of Special Status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc., Whether composition of IQAC as per latest NAAC guidelines, Number of IQAC meetings held during the year, Whether IQAC received funding from any of the funding agency to support its activities during the year?, Significant contributions made by IQAC during the current year(maximum five bullets), Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year, Whether AQAR was placed before statutory body, acreditation by other agencies including AISHE, ISO, NIRF, etc.

Constitutes holistic governance of the College:

Ttouching all the aspects of the stakeholders as per the requirements to match the national policy of education and institutional mission, vision, goals and objectives report is written covering following seven criteria to match and as one of the input tools for the preparation of AQAR/SSR, these are as under:

Criterion I: - Curricular Aspects (Curriculum Design and Development, Curriculum Planning and Implementation, Academic Flexibility, Curriculum Enrichment, Feedback System)

Criterion II: - Teaching Learning and Evaluation (Student Enrolment and Profile, Catering to Student Diversity, Teaching-Learning Process, Teacher Profile and Quality, Evaluation Process and Reforms, Student Performance and Learning Outcomes, Student Satisfaction Survey)

Criterion III: - Research, Innovations and Extension (Promotion of Research and Facilities, Resource Mobilization for Research, Innovation Ecosystem, Research Publications and Awards, Consultancy, Extension Activities, Collaboration-linkages)

Criterion IV: - Infrastructure and Learning Resources (Physical Facilities, Library as a Learning Resource, IT Infrastructure, Maintenance of Campus Infrastructure)

Criterion V: - Student Support and Progression (Student Support, Student Progression, Student Participation and Activities, Alumni Engagement)

Criterion VI: - Governance, Leadership and Management (Institutional Vision and Leadership, Strategy Development and Deployment, Faculty Empowerment Strategies, Financial Management and Resource Mobilization, Internal Quality Assurance System)

Criterion VII: - Institutional Values and Best Practices (Institutional Values and Social Responsibilities, Best Practices, Institutional Distinctiveness)

Summary of Constituents for holistic governance and information of the College:

- Name of the Institution   Arts, Commerce and Science College, Kiran Nagar, Amravati (Maharashtra) 444606
- NAAC Grade: 2.17 (Cycle 1)
- Head of the institution: Dr. Rajesh S. Chandanpat
- Own Campus: Yes
- Contact Nos: 0721-2540793, 9423422343, 7620115904, 9422157797
- e-mail: iqacnarsammacollege@gmail.com, principal@narsammaacsc.org, office@narsammaacsc.org
- Affiliatiating University: Sant Gadge Baba Amravati University, Amravati
- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing
- Name of the IQAC Co-ordinator: Dr. N. D. Gawande
- College Website: https://www.narsammaacsc.org
- Link of AQAR Submitted: Will be linked to website

- Total No. of Programs offered by   08

the College:

- Total No. of Certificate Courses: 04
- Total No. of Value-added Courses: 01
- Status of meetings of IQAC with   Regular
  stakeholders:
- Feedbacks taken from
  - Students on Teachers
  - Teachers on Curriculum
  - Alumni on curriculum and institutional academics
  - Parents on curriculum and institutional academics
- Support from funding agencies   Yes, from UGC and Parent Management
- Major Contribution/work of IQAC
  - Initiation of the use of Google classrooms
  - Green Audit of the Campus
  - ICT training for Staff and the Students
  - Soft skill training for the students
  - Promotion of communication through electronic media
  - Approval to AQAR 2018-19 from IQAC
  - Approval to AQAR 2018-19 from CDC
  - AISHE certification
  - ISO certification
- Demand ratio of Students: Satisfactory
- Student - Full time teacher ratio   29:1
- ICT facilities available at the
  College and use of e-Teacheing-
  Learning-Evaluation:
  - 5 LCD Projectors
  - Videos
  - CDs
  - Internet Connectivity
  - Video Lectures from I-NET
  - Google Classrooms

- Google Doc.

- No. of faculty with Ph.D.   22

- Number of full time teachers received awards from state level, national level, international level: 01

- Number of awards received by Teachers/Students from state level, national level, international level: 07

- Average Results of all Programs   60%+

- Workshops/Seminars Conducted on Intellectual Property Rights / Professional Development of Teachers/etc: 01+

- Ph.Ds awarded during the year under the supervision of College Teachers till date: 05

- Research Publications in the Journals/Conferences/etc: 40+

- Books/Chapters and papers in National/ International Conference Publications: 12+

- Faculty participation in Seminars/Conferences and Symposia: 70+

- Number of extension and outreach programmes conducted in collaboration with industry, community and NGOs: 12+

- Awards and recognition received: 02 Certificates received from concerned

- Extension Activities: 07+

- MoUs / Collaborations / Linkages / Job Training: Signed: MoUs, Collaborations, Linkages
  Prepared students for: On-the-job

- Budget allocation and utilization: Allocated budget is around: Rs. 26,00,000/-
Utilized amountis around: Rs. 25,00,000/-

- Physical Facilities: Adequate, require as per suggestions from curricular committee

- Utilization percentage of Physical Facilities and Infrastrucuture: 100%

- ICT facilities: Require more

- Library Management System: Partial, required more e-friendly use in library

- Library Services:
  - Adequate
  - Required to increase

- e-contents in Library Avilable

- No. of Computers in the College and Laboratories: 90+

- Scholarships and Financial Support available: Yes

- Facilitating Remedial coaching, Bridge courses, Yoga-Meditation, Personal Counselling etc: Yes, reports are with the Departmnts and Student Support and Progression Cell

- Redressal Mechanism: Yes, more active at Departmental Level especially related to Internal Marks submitted to University

- Student progression to higher education: Yes, record is available with IQAC

- Sports and cultural activities / competitions organised:
  - Singing
  - Fancy Dress Competition
  - Kavi Sammelan
  - Cricket
  - Volleyball
  - Slow cycling

	• Rassikhech
	• Running
	• Bessball
• Awards/medals for outstanding performance in sports/cultural:	01
• e-governance schemes:	e-mails, WhatsApp, College Automation Software (CAS), CCTV cameras, telephones connected by intercom system, Examination Management Software System (EMSS),
• No. of staff received financial support to attend Faculty Development Programs (PDP):	10 Teachers
• No. of PDP organized by the College:	06
• No. of teachers attended PDP:	11
• Full Time Staff recruitment:	01
• No. of heads of welfare schemes for the students:	34
• No. of heads of welfare schemes for the staff:	12
• Audit Status:	Internal Audit Regular
• Grants received from Management:	Yes, utilised directly
• Academic and Administrative Audit:	• Completed internal AAA
	• Completed external AAA 2017-18 and 2018-19
	• Committee scruitinized PBAS forms
	• Prepared Annual Report to submit to University
	• Staff submitted Confidential Reports
• No. of programs conducted on Gender Equity:	• 03

- Green Audit of the Campus and promotion to Green culture:
  - Done, promotional activities taken by EVS Department

- Preparation of code of conducts: Prepared for
  - Management
  - Principal
  - Teachers
  - Students

- Activities for promotion of universal Values / Ethics
  10+

- Best Practicies of the Institution and distinctive: Continued
  - Reuse of paper-stationary
  - Database of the Blood-Donors
  - Environment Education and Awareness Program
  - Database of the families having 02 or more students/ alumni

- Future Plans: Prepared by IQAC and submitted to Principal

- Enclosures: Draft AQAR is prepared to submit it to NAAC

- Documentory Prooofs / Phrotographs / etc: As uploaded on College website
  https://www.narsammaacsc.org
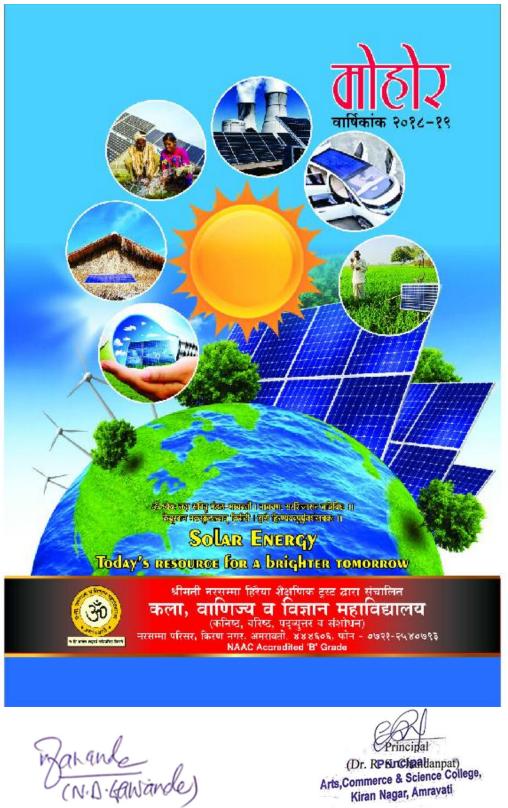 (Can go through relevant locations / links form College website)

Foremost IQAC work, initiatives and strategies are as under:
- Enriching College website
- Timely Submission of AQAR ,
- Feedback from Students, Teachers, Alumni,
- Academic Administrative Audit (AAA),
- Green Audit of the Campus
  - The system of solid waste management on the campus
  - Liquid waste management on the campus
  - Bio-diversity survey of the Campus and neighborhood community

- ▪ Energy audit
- Initiation of the use of Google classrooms
- ICT training for Staff and the Students
- Soft skill training for the students
  - ▪ Add-on certificate course entitled "Spardha Parikshecha Upayukt Marathi Vyakaran"
  - ▪ Mahindra Pride Soft Skill Course
- Promotion of communication through electronic media.
- Created new block for administrative office and Principal's chamber.
- Departments of Physics, Botany, Computer Science and English started the use of Google classrooms.
- One Day Workshop on Intellectual Property Right (IPR)
- Workshop on Research Methodology was organized
- One-day workshop on the topic of workshop was Social awareness and equality of men and women

Note: Annual Report of the AQAR is prepared by IQAC from the inputs given by the Departments and College Units.

Signature of the Coordinator, IQAC   Signature of the Chairperson, IQAC